MINUTES OF THE 3 August 2026 MEETING
OF THE COLCHESTER PUBLIC LIBRARY
BOARD OF TRUSTEES

I. ACTION ITEMS

A. Call to order

President W. Utter called the regular meeting to order at 4:38 p.m.

B. Roll call/Determination of Quorum

Trustees present: Nancy Altenbern, Steve Altenbern, April Bennett, Evan Bennett, Craig Rigg, Nicole Weaver. Also present was Library Director Debbie Sullivan.

C. Approval of Agenda

— add approval of June 2026 as well as July treasurer's report

D. Review/Approve Minutes of Previous Meeting

N. Weaver/N. Altenbern moved to approve the minutes of the 6 July 2026 meeting. Motion carried.

E. Treasurer's Report

S. Altenbern presented a 6 July 2026 report showing corporate income of $916.98 against expenses of $3,505.27 as well as a 3 August 2026 report showing corporate income of $16,001.49 ($15,909.01 first tax distribution) against expenses of $2,992.26. E. Bennett/A. Bennett moved acceptance of report. Motion carried.

F. Computer Policy

A. Bennett/E. Bennett moved acceptance of proposed Computer Policy. Motion carried.

II. DISCUSSION ITEMS

A. Advocacy Minute

The FCC is considering whether the federal eRate program for schools and libraries for internet services is still needed. The library has a 5-year contract with McDonough Telephone Cooperative, and the library is currently in the third year of the contract. The eRate policy pays for 70 percent of the bill.

B. The annual Labor Day book sale will be held at Wanda Utter's garage.

C. Leftover monies from the 62326 Day event will be presented to the Colchester District Library during half-time of the Labor Day talent show. As many board members as possible are encouraged to attend. The library should begin devising plans on how best to utilize this windfall, especially in ways that benefits the community.

D. First reading of the FY27 budget was presented. E. Bennett/C. Rigg moved acceptance. Motion carried.

E. A proposed Volunteer Policy will be acted upon next meeting.

III. INFORMATIONAL ITEMS

A. Recognition of Visitors — None

B. Committee Reports

1. Finance (S. Altenbern) — No report
2. Building and Grounds (Rigg) — Suggestion was made that the two older air conditions (especially the one in the children's room) need replacing. Finish work still needs to be done on the bathroom renovation.
3. Policy (Rigg) — No report
4. Stephen L. Roth Trust Fund (E. Bennett) — No report

5. Special Events (N. Altenbern) — No report
6. Juvenile Programs (Weaver) — A magician produced a short program for children. The event was not well attended because of a major storm. The magician was paid $450. Future programming plans include zoo animals. For September, the theme will be about autumn, and for October, spooky books.
7. Fundraising (A. Bennett) — [Is this committee still in existence?]
8. Bylaws (Rigg) — No report

C. President's Report — None

D. Library Director's Report
1. Statistics — Director Sullivan provide monthly statistics.
2. Grants — Tracy grants. The library will not pursue the STEM grant.
3. Information
   a. Director Sullivan will attend the Illinois State Fair to promote the Dolly Parton Imagination Library program. She will set up in the Sensory Station and will read and do craft projects with children.
   b. The Gathering Place Food Bench has seen donations but also times of emptiness.
   c. A question was proposed if the library can or should be doing anything to protect itself from the issues being faced by the Fire Protection District.

E. Closed/Executive Session

F. Items for Next Agenda

G. Announcements and Communications

H. Adjournment

E. Bennett/A. Bennett moved adjournment at 6:01 p.m.. Motion carried.

Submitted
Craig Rigg and Nicole Weaver